

Job Role / Department	Legal & Recovery
Location	Mumbai
Designation	General Manager / Dy. Gen. Manager
No. of Posts	1
Qualification	<p>i) Bachelor's Degree from Govt. recognized University</p> <p><u>Preferred Qualification:</u></p> <p>ii) CAIIB</p> <p>iii) Degree in Law (LLB) from Govt. recognized University</p>
Experience	Preferably Min. 15 years of relevant experience of Recovery Department in handling Legal avenues with any reputed Co-op. Bank / Nationalised / NBFC / any other such relevant Institution.
Age	Preferably below 55 years , however relaxation may be allowed for deserving case.
Probation	Candidate selected shall be on probation for period of 1 year from date of joining of bank.
Duties & Responsibility	<p>Reporting to Chief Executive Officer</p> <p>i) Periodical Monitoring & Review of NPA / ARC Accounts and follow-up for Upgradation, with timely filing of cases against defaulters & action under SARFAESI Act.</p> <p>ii) Guidance & comprehend complex legal matters of branches</p> <p>iii) Representing any legal cases before various courts like DRT, District Court, NCLT or any other such court where case relating to Bank may persist.</p> <p>iv) Entrusting the cases to advocates in respect of suit filed by bank or against the bank.</p> <p>v) Reviewing the performance of Advocates regarding the cases entrusted to them & report to M.D. / C.E.O. from time to time.</p> <p>vi) Formulating, amending and updating the NPA Management & Recovery Policy comprising OTS/CSS, ARC, Write-Offs, Acquisition of Non-banking Assets under SARFAESI Act, etc.</p> <p>vii) Work relating to ARC - Arranging meeting, follow-up for submission of reports, confirming sale of asset to ARC, inviting EOI, etc.</p> <p>viii) Ensuring the provision requirements for outstanding SR as per the guidelines.</p> <p>ix) Providing necessary inputs / guidance to the BoD/Administrator's Committee on legal matters</p>

*** Selection of candidate will be based on past experience & performance in interview.**